

CUSTOMER INFORMATION

BULLETIN



DOLA

OFFICE OF TITLES

Department of LAND ADMINISTRATION

No. 35, 18th December, 1990

PRACTICE MANUAL

The Office of Titles maintains a register of names and addresses of all persons or firms who have purchased copies of the Practice Manual. When additions or alterations are printed notice of these changes is given to the holders of the Manual at the address shown in our register. This address was recorded at the time of issue of the manual.

With the advent of the Register 2000 project and possible changes to procedures, the manual may be subject to changes in the near future.

Any holder of the Practice Manual who has changed their address since last recording by this Office for that purpose are urged to contact this Office to update with the current address. The register is held by the acceptance cashier on the first floor who can be contacted on 222 6798. Please refer to your Manual by its number shown in the top right hand corner of the inside cover sheet.

The last reprint of the Manual was in March 1986. Some copies have not yet been claimed and remain in this Office.

DIRECTOR'S CHRISTMAS MESSAGE

Mid June 1990 saw the Land Titles Office staff housed together in the one building which has resulted in greater unity and improved efficiency within the office and in our service to customers.

1991 will see these services greatly enhanced and streamlined with the

implementation of phase 1 of Register 2000, the document image processing system which involves the capture of all Certificates of Title; Freehold Surveys; Strata Plans and legal documents, storing digital images on these items on optical disks. Phase 1 involves the capture of some 1.4 million Land Titles and 90,000 freehold surveys. By mid 1992, the Phase 1 system will support a typical daily demand from the conveyancing, settlement and legal fraternities for up to 5,000 pages of title, document and survey information. An automated facsimile facility will allow customers to receive copies of any item on their fax machines. This is when you will all see the reason we are so excited about this project!

Also, as most of our clients would already be aware, the Department of Land Administration will be relocating to Midland in 1993 whilst retaining a shop front service in the Central Business District. The Accommodation Committee are ensuring there will be no disruption which will impact on our services to you. Future Bulletins will keep you informed of developments and updates in regard to Register 2000 and Midland.

So, as you can see, even though 1990 has been a relatively quiet year business wise, we have been working on projects which will have long term benefits in servicing the needs of our clients.

On behalf of the Management and Staff of the Office of Titles I extend to all our clients and customers the compliments of the festive season.

D.L. MULCAHY
DIRECTOR
LAND TITLES